



NOTICE OF MEETING

Schools Forum

Thursday 12 September 2013, 4.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: The Schools Forum

Schools Members:

Sue Barber, Primary School Governor
Liz Cole, Primary School Representative
Trisha Donkin, Primary School Representative
Ed Essery, Primary School Governor
Brian Fries, Secondary School Governor
Martin Gocke, Pupil Referral Unit Representative
Keith Grainger, Secondary Head Teachers Representative
John McNab, Secondary School Governor
Joanna Quinn, Primary School Representative
Tony Reading, Primary School Governor
Paul Salter, Secondary School Representative
Trudi Sammons, Primary School Representative
Anne Shillcock, Special Education Representative
David Stacey, Primary School Governor Representative
John Throssell, Primary School Governor (Vice-Chairman)
Kathy Winrow, Secondary School Representative

Non-Schools Members

George Clement, Union Representative (Chairman)
Robin Sharples, Oxford Diocese (Church of England)
Kate Sillett, PVI Provider Representative
Vacant, 14-19 Partnership Representative
Vacant, Diocese Representative (Roman Catholic)

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Amanda Roden
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AGENDA

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1. **Election of Chairman**
2. **Appointment of Vice-Chairman**
3. **Apologies for Absence/Substitute Members**
To receive apologies for absence and to note the attendance of any substitute members.
4. **Declarations of Interest**
Any Member with a Disclosable Pecuniary Interest or an Affected Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.
5. **Minutes and Matters Arising**
To approve as a correct record the minutes of the meeting of 20 June 2013. 1 - 6
6. **2014-15 Schools Budget - Preliminary Arrangements**
To present the Schools Forum with an update on the arrangements required for the 2014-15 Schools Budget and to seek agreement to distribute the briefing note and consultation document to all schools and interested parties. The briefing note and consultation document set out the mandatory changes that will apply to next year's budget and also seeks views from schools on whether central management should continue on the budgets subject to 'de-delegation' and whether any changes should be made to the arrangements where there is a choice. 7 - 78
7. **2012-13 School Balances**
To update the Schools Forum on the level of balances held by schools as at 31 March 2013, how these compare to the previous financial year and to consider whether any significant surplus balances should be subject to claw-back and re-invested within the overall Schools Budget 79 - 86

8. **Schools Budget 2013-14 Monitoring and Other Matters**

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- 1 To endorse budget transfers proposed for 2013-14;
- 2 To receive an update on the 2013-14 forecast budget monitoring position for the Schools Budget;
- 3 To agree loan requests received from schools; and;
- 4 To agree changes to the criteria for in-year budget allocations to schools experiencing significant growth in pupil numbers.

9. **Dates of Future Meetings**

To note that the next two meetings of the Forum are scheduled to take place at 4.30pm on:

- 17 October 2013
- 28 November 2013